

The Board of County Commissioners Of Riley County, Kansas

The Regular meeting of the Board of County Commissioners met at the Riley County Plaza East Building October 10, 2002 with the following members present: Bob Newsome, Chairman; Alvan Johnson, Vice Chairman; Russ Frey, Member; and Rich Vargo, County Clerk.

8:30 Public Comment

Richard Jahnke; Hjerda McAllister, Administrative Assistant; and Bill Felber, Manhattan Mercury, attended.

Frey moved to approve the minutes of October 7, 2002 as presented. Johnson seconded. Carried 3 - 0.

9:00 Business Meeting

Mike Kearns; and Stan Morgan, Counselor/Director of Administrative Services, attended.

The Board of County Commissioners signed Riley County Personnel Action Forms for the following:

- AJ Berry, a hire, as a Seasonal Laborer, in the Public Works Department, at a grade 2 step 2, at \$7.45 per hour.
- Jamiee A. Marker, a transfer, as an Administrative Clerk, in the Community Corrections Department, at a grade 7 step 1, at \$11.60 per hour.

- Tonya M. Montesano, a new hire, as a Student Intern, in the Community Corrections Department, at a grade 4 step 1, at \$8.77 per hour.
- Courtney J. Beatson, a new hire, as a Student Intern, in the Community Corrections Department, at a grade 4 step 1, at \$8.77 per hour.
- Jessica J. Payne, a new hire, as a Student Intern, in the Community Corrections Department, at a grade 4 step 1, at \$8.77 per hour.

Johnson moved to sign the Interlocal Cooperation Agreement with Clay County for construction of culvert A.0 -13.7 on Clay County/Riley County line with an estimated cost of \$18,554.30. Riley County will pay 84% of the actual cost of the project from the Road and Bridge fund and Clay County will pay 16%. Frey seconded. Carried 3 -0.

City/County Meeting, October 17, 2002:

Monty Wedel and Eric Cattel – Update on Land Use Plan
City of Manhattan – Update on Tarrax Annexation
Eileen King and Bernie Hayen – Strategy for Demand Transfers

Frey moved to sign a Request for Reimbursement for Project Impact in the amount of \$23,993.36. Johnson seconded. Carried 3 -0.

Frey moved to approve a warrant voucher in the amount of \$146.81 from the County Building fund. Johnson seconded. Carried 3 -0.

The commission agreed to recognize Riley County employees receiving their Certificates from Kansas Association of Counties' (KAC) Excellence in Customer Service Certificate Program locally rather than incurring expenses by

sending them to the annual Kansas Association of Counties (KAC) Banquet, due to experiencing budget constraints.

9:30 Budget Committee – Eileen King, County Treasurer; Rich Vargo, County Clerk; Stan Morgan, Counselor/Director of Administrative Services; Dan Harden, Director of Public Works/County Engineer; and Johnette Mueller, Budget and Finance Officer

Mike Kearns; and Bill Felber, Manhattan Mercury; attended.

Mueller discussed possible options the County Commission could consider if the State significantly reduces the demand transfers Riley County receives.

1. Cut Expenses by eliminating:
 - 2003 employee raises
 - Overtime
 - Out-of-State Travel
2. Reduce Non-essential County Functions.
3. Reduce Essential County Functions.
4. Monday – Thursday Work Week.
5. Increase Revenues.

The County Commission discussed revenue shortfalls various agencies may be faced with which receive appropriation from Riley County. Riley County cannot finance the shortfall of the agencies.

Mueller reviewed the Riley County 2003 budget brochure.

The County Commission agreed on the format of the 2003 budget brochure.

Mueller presented a draft of the Riley County 2003 budget booklet for the County Commission to review.

9:55 Manhattan Area Chamber of Commerce, Stacy Kohlmeier

Mike Kearns; Stan Morgan, Counselor/Director of Administrative Services; Dan Harden, Director of Public Works/County Engineer; Johnette Mueller, Budget and Finance Officer; and Bill Felber, Manhattan Mercury, attended.

Kohlmeier discussed the Manhattan Corporate Technology Park marketing.

Kohlmeier said they are working on improving the Manhattan Chamber of Commerce's website.

Kohlmeier said the Pottawatomie, Geary, and Riley County Chamber of Commerce continues to work together on regional economic development efforts.

10:20 Eileen King, County Treasurer

Johnette Mueller, Budget and Finance Officer; Stan Morgan, Counselor/Director of Administrative Services; and Mike Kearns, attended.

King reviewed the monthly revenue financial reports.

10:40 Bid Opening for Law Enforcement Center (LEC) parking lot addition – George Wuertz, Assistant County Engineer

Monty Prescott; Johnette Mueller, Budget and Finance Officer; Stan Morgan, Counselor/Director of Administrative Services; and Dan Harden, Director of Public Works/County Engineer, attended.

The Board of County Commissioners opened the bids for the Law Enforcement Center (LEC) parking lot addition.

<u>Company</u>	<u>BidBond</u>	<u>TotalBid</u>
RitchiePaving, Inc. -NCK P.O.Box 277 Manhattan, KS 66505 -0277	Yes	\$28,500.00
Manhattan Trenching, Inc. P.O.Box 863 Manhattan, KS 66502	Yes	\$32,328.00
Sunflower Builders, Inc. 1305 Roeber Road Manhattan, KS 66503 -9713	Yes	\$36,627.50
Granite RE, Inc. Junction City, KS	Yes	\$33,166.00
Engineer's Estimate		\$26,075.50

Johnson moved to refer the bids to staff for evaluation and recommendation. Frey seconded. Carried 3 -0.

**10:50 Bid Opening for Modified Slurry Seal Project -George Wuertz,
Assistant County Engineer**

Johnette Mueller, Budget and Finance Officer; Dan Harden, Director of Public Works/County Engineer; and Stan Morgan, Counselor/Director of Administrative Services, attended.

The Board of County Commissioners opened the bids for the modified slurry seal project.

<u>Company</u>	<u>BidBond</u>	<u>TotalBid</u>
Ballou Construction Co., Inc. P.O.Box 2300 Salina, KS 67402 -2300	Yes	\$162,116.60
Vance Bros Inc. 5201 Brighton P.O.Box 300107 Kansas City, MO 64130	Yes	\$122,087.00
Engineer's Estimate		\$159,621.66

Frey moved to refer the bids to staff for evaluation and recommendation. Johnson seconded. Carried 3 -0.

11:00 Bid Opening for building materials for the Community

Corrections move to the Courthouse Plaza East (CPE) Building –George

Wuertz, Assistant County Engineer

Johnette Mueller, Budget and Finance Officer; Dan Harden, Director of Public Works/County Engineer; and Stan Morgan, Counselor/Director of Administrative Services, attended.

The Board of County Commissioners opened the bids for building materials for the Community Corrections move to the Courthouse Plaza East (CPE) Building.

<u>Company</u>	<u>Total Bid</u>
84 Lumber Company 338 N. Seth Child Road Manhattan, KS 66502	\$1,334.73
Cash Lumber & Hardware, Inc. 511 Richards Drive Manhattan, KS 66502	\$1,650.30
Mead Lumber, Inc 111 S. Seth Child Road Manhattan, KS 66502	\$1,673.78

Frey moved to refer the bids to staff for evaluation and recommendation.

Johnson seconded. Carried 3 -0.

11:10 Alan Ladd, County Extension Director

Ladd reviewed Extension Council Districting powerpoint presentation.

Discussion followed on Extension Council Districting.

1:15 Stan Morgan, Counselor/Director of Administrative Services

• Administrative Work Session

Johnette Mueller, Budget and Finance Officer; Dan Harden, Director of Public Works/County Engineer; and Mike Kearns, attended.

Morgan discussed the Law Board's request for storage facilities.

Johnson said the Law Board approved specifications for the storage facilities.

Morgan discussed funding the (street) Auto Lane Development (B riggs).

Morgan said he will be meeting with the Riley County Rural Water District and University Park Improvement District representatives next week.

Morgan said he will meet with an organized group later this month on east Marlatt Avenue safety concerns.

1:43 Johnson moved to adjourn. Frey seconded. Carried 3 -0.